Queenstown Rafting - Venue & Experience risk information

Risks / Hazards	Control Strategies
(Venues and experiences)	Strategies for ensuring guest safety
General Safety	Duty of Care - RealNZ takes all reasonable steps to ensure the safety of guests in accordance with NZ Legislation, Maritime Transport Act and Government COVID guidelines.
	Staff with appropriate training, licences and/or competencies.
	Children to be supervised by guardians at all times.
Guest falling out of raft and into water:	Customer screening and risk acknowledgement forms / Wherewolf online portal
Potential for guest to hit an object or be entrapped under water. (Significant)	Appropriate PPE and wet weather gear provided prior to commencement of activity.
	Safety briefing prior to commencement of activity detailing what to do if you or someone or everyone (raft flips) ends up in the water.
	One guide per raft equipped with suitable safety equipment.
	Raft guide training and swift water rescue training as required.
	Safety kayaker utilised where required as per SOP's.
General rafting: Potential for serious injury while participating in Rafting. (Significant)	Rafting trip leader to communicate safety procedures at the start of the program.
	Participants must have a basic understanding of English language, listen to guides and follow instructions.
	Rafting is a physical activity and requires active participation both on and off the water.
	Staff with appropriate training and qualifications.
	Weather and river level monitoring.
	Safety communication devices (radios and satellite phones).
	Emergency procedures and communication equipment in place.
	On-River management by river guides to ensure the Guests know what they are required to do as they approach each significant rapid section.
	All raft guides are first aid trained.



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	Suitable PPE and safety equipment available.
	Guides Η&S rescue training In-house and swift water rescue
Slips / Trips / Falls: Potential for injury from sudden or forceful impact. (Significant)	Good housekeeping practiced around sites and staff available to respond to any new hazards.
	Guests must wear appropriate footwear.
	Ensure guests stay on designated footpaths and paved areas where possible.
	Guests should exercise caution while navigating RealNZ experiences, as they may encounter uneven surfaces, unconventional stairs, steps, sea sills, snow, ice and slippery surfaces.
Vehicles & trailers:	Licensed transport operator with drivers adhering to the work time and logbook requirements.
Potential for injury from interaction with moving vehicle. (Significant)	 Vehicle inspections and maintenance Do not stand behind vehicles or in blind spots along side of vehicles.
Natural Hazards:	RealNZ monitor weather conditions daily.
Potential for injury from landslide, earthquake,	RealNZ can cancel trips in the event of unsuitable weather or lake conditions.
flooding or falling tree / branch. (Significant)	River maintenance can be carried out to alter rapids if they present a significant risk.
Aviation: Potential for injury from Helicopters & Light Aircraft (Significant)	Reputable aviation companies used with CAA licensed pilots.
	Designated landing areas. Guests informed not to approach aircraft and where to stand prior to aircraft arriving.
	Loading and unloading carried out by pilot unless a trained staff member is available.
	Always stay away from helicopters and aircraft landing areas.
Medical events Increased risk due to remote nature of the rafting experience (Significant)	Customer medical conditions disclosed prior to activity.
	First aid kits are available and some sites have AED's. Staff to be advised if first aid treatment is required. Some staff are trained in first aid.
	School groups must provide at least one first aid trained person.
RealNZ buildings, machinery and restricted areas:	Keep away from restricted areas unless it has been approved by RealNZ staff. Teachers are required to



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Risk of exposure to uncontrolled hazard	ensure students are aware of or do not enter these restricted areas.
	Hazardous areas are fenced off and sign-posted, to identify restricted access.
Emergencies (Rafting): Fire, collision or sinking vessel (Significant)	 RealNZ staff will provide a safety briefing prior to departure which will contain information relating to emergency response. Guests to follow evacuation procedures in the event of an emergency. Liaise with RealNZ staff.
Emergencies (Land): Earthquake, Landslide, Seiches, Fire or Flood (Significant)	 If there is an emergency, please dial 111 and contact our staff immediately. Emergency procedures are in place to cover a range of scenarios both land and vessel related.
	Staff are trained to deal with emergency situations. Liaise directly with staff as appropriate.
Accessibility:	On the rafting experience there are uneven surfaces, gravel pathways and some areas are not accessible by wheelchair.
	Guests are sometimes required to walk on riverbank.
Child / Leader ratios [Valid only for school trips]	 Schools must ensure excursions are appropriately staffed as per the Ministry of Education Guidelines.
	Schools may need to enhance these measures to ensure student safety.
	To ensure appropriate and effective levels of supervision RealNZ requires excursions to be at least: 1 Leader: 10 students.

RealNZ Document Approval

NAME: Janelle Somerville **SIGNATURE:**

JOB TITLE: Chief People & Safety Officer **DATE:** 12 October 2O23

